

**I. CALL TO ORDER** at 6:00 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Annmarie Scribner and Brett Hunter; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

## **II. ANNOUNCEMENTS**

This is a scheduled Board work session.

A Candidate Night event has been scheduled for Tuesday March 5, 2013 at the Ellis School Gymnasium and will be overseen by Moderator Michael Rydeen.

There is a meeting at the Ellis School Library on Tuesday February 12, 2013 at 7:00 pm to discuss the Sanborn Contract.

## **III. LIAISON REPORTS**

Hunter provided a Planning Board update regarding the Public Hearing continued last night for the open space development proposal. Many abutters were present and there was considerable discussion about the open space and access to it.

## **IV. APPROVAL OF MINUTES**

1. Selectmen reviewed the minutes of 31 January 2013. Motion was made by Hunter and seconded by Hunter to accept them as written. Hunter seconded and the vote was unanimously approved 2-0.

## **V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - None

7:00 pm Department Heads - None

## **VI. OLD BUSINESS**

1. Selectmen reviewed the Trustees of Trust Fund Investment Policy for re-adoption. Questions arose about the consistency between this and the Town's Investment Policy. The Board also asked that the Trustees Policy reference the Town adopted Conflict of Interest Ordinance in place of the ethics reference.

2. There was some discussion in follow-up to Deliberative Session. Selectmen finalized the Voter Guide.

3. A review of old town warrants indicates that the combination Town Clerk and Tax Collector article was first placed on the warrant in 2010 by citizen petition; and it was then placed on by the Board of Selectmen in years 2011 and 2012. The Warrant in 2013 will be the third year that the Board has put the combination article on.

4. The Board asked for the tax deeding and eviction process to move forward regarding the former Elliott property on Main Street.

At 6:53 pm Hunter made a motion to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. The roll call vote was unanimously approved 2-0; Hunter – aye; Scribner – aye.

At 6:55 pm Hunter made a motion to return to public session. The roll call vote was unanimously approved 2-0; Hunter – aye; Scribner – aye. No decisions were made.

## **VII. NEW BUSINESS**

1. Selectmen reviewed the accounts payable manifest \$22,933.55 for the current week dated 08 February 2013. Motion was made by Hunter to approve the manifest. Scribner seconded and the vote was unanimously approved 2-0.
2. Selectmen reviewed and signed an Intent to cut for parcel 02-026 owned by Stacy Phillips at 77 South Road.
3. Selectmen reviewed the folder of incoming correspondence and bills for payment next week. The Board asked that all invoices include the date of service.
4. Copies of the January budget expenditure report were distributed to Selectmen. Copies were also provided to the Budget Committee members who attended Deliberative Session.
5. Selectmen received a resignation letter from Christine Goudin as the Tax Collector, effective February 20, 2013. The Board asked Carlson to make contact with the Deputy and also discussed other options for the Town until a new Tax Collector is elected in March.
6. Carlson updated the Board on the status of the Town Report. It was decided that the Meeting Rules of Procedure do not need to be in the print copy, as the meetings are completed by the time the print edition is out. They are in the electronic copy of the Town Report, which is on the Town's website.
7. Selectmen signed the Audit engagement letter for the audit of 2012 records, which is due to begin on Tuesday February 19, 2013.
8. In preparation for the upcoming winter blizzard, information was shared with the Board and all emergency officials, including Selectmen, have each others contact information.

## **VIII. NON-PUBLIC SESSION NH RSA 91-A**

At 7:20 pm motion was made by Hunter and seconded by Scribner to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss two tax hardship matters. The roll call vote was unanimously approved 2-0; Hunter – aye; Scribner – aye.

At 7:30 pm Hunter made a motion to return to public session. The roll call vote was unanimously approved 2-0; Hunter – aye; Scribner – aye. The Board stated that a hardship application form should be sent to one abatement applicant (request based on hardship, not inequity of value). The Board asked for an abatement to be prepared on a second case based on principal being paid in full.

The next regular Board meeting will be held on Thursday February 14, 2013 at 6:00 pm. With no further business to be brought before the Board, motion was made by Hunter to adjourn the meeting at 7:45 pm. The vote was unanimously approved 2-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator